

**CYNGOR CYMUNED HENLLANFALLTEG
HENLLANFALLTEG COMMUNITY COUNCIL**

MINUTES of meeting of the Community Council held on **Wednesday 10 March 2010** in the Millennium Hall, Llanfallteg at 7pm

Present: Councillors Mr G Carpenter, Mr C Mortlock, Mr D King, Mr M Pynn, Mrs P Jones, Mrs E Edwards and members of the public.

1. Apologies for absence - **None**
2. Declarations of interest – **Myrddin Pynn expressed an interest in item 11**
3. Receive Minutes of Meeting dated 10 February 2010 – **Confirmed and signed by the Chairman**
4. Correspondence received
 - a. WAG – Review of Councillors’ Allowance Regs - Questionnaire response by 11 June 10
Noted and passed to DK and CM – c/f May meeting
 - b. Towy Comm Church – Creation of 24 jobs – expression of support request – **Noted**
 - c. BDO – Audit Briefing for 2010 – **Noted Risk Assessment and Fidelity guarantee cover were brought to council’s attention**
 - d. Y Cardi Bach – request for donation – **cheque for £100 authorised, to be presented in financial year April 2010/11**
5. Planning application W/22550 - proposed storage and implement shed at Talfan Farm, Cwmfelin Boeth – **Plans were viewed and no comments or objections made providing near neighbours are consulted regarding landscape issues**
6. Finance
 - a. Balance of current & reserve a/c – **current a/c £457.36, Reserve a/c £186.84**
 - b. Insurance - Fidelity guarantee – b/f January meeting – **Cost to increase fidelity guarantee had been investigated. Councillors decided insured amount was still generous and there was no merit in increasing the policy as no cash handling is undertaken by Clerk or Council members the amount was deemed sufficient as existing safeguards on the issuing of cheques was considered sufficiently robust**
 - c. Review of Clerk’s salary & expenses – **Salary increased by 2% with effect from 1 April 2010. No increase in expenses.**
7. Sewerage - Update re: meeting with DCWW on 4 March 2010 –
 - i. **The key points from the last meeting were raised**
 - ii. **It was expressed to DCWW and reiterated at the council meeting that the present proposed site of the playing field was completely unacceptable to the villagers**
 - iii. **DCWW stated that there was flexibility in the proposed designs and that it would be possible to move the treatment works from the initial playing fields location to a an alternative site outside the village.**
 - iv. **The cost in moving location of the treatment works would not significantly affect the overall cost of the scheme.**
 - v. **DCWW has provided as much financial support as they are able and would not provide any additional funding**
 - vi. **Paper copy and electronic format drawings and indicative treatment works specifications were provided by DCWW**
 - vii. **Letter of confirmation of meeting would follow from DCWW.**

7. Sewerage (cont'd)

Moving forward –

- **HCC now have enough information to continue to seek funding on this project**
- **DCWW have provided copies of documents advising Local Planning Authorities not to permit development in areas not served by mains systems and where ground conditions are inadequate for private systems. GC to draft letter to CCC Planning advising of this consideration in the LDP process.– GC to action**
- **Scan relevant documents and distribute – CM to action**
- **A public meeting to be advised**
- **Invite a member of public to join Councillors on project – Letter to be posted to villagers - GC to action, Clerk to distribute**
- **Date for councillor drainage meeting – Tue 30 March 2010 at 7.30pm – DK, CM, MP, GC**

8. ROW

- a. **CCC – HCC written request for a meeting – no response received – SA to investigate present situation with CCC Eirian James – Clerk to provide past paperwork -c/f May meeting**
- b. **Bridle path blockage at White Gables – b/f Feb meeting – c/f May meeting – GC to visit householder**

9. Highways

- a. **Condition of Llanfallteg to Llanddewi road – update – Work is ongoing. Water drainage is still a problem. Await final work – c/f May meeting**
- b. **Grit bins and condition of other roads in community– to be revised following recent works by CCC – GC to action**
- c. **Complaints regarding slippery nature of the new road surfacing had been received from the public and warnings had been distributed by HCC. Road surface will roughen with use in due course.**
- d. **Clerk to write to CCC TT thanking him for the swift repairs in resurfacing, filling pot holes and clearing ditches in the community resulting from poor winter weather.**

10. SWWITCH Regional Transport Plan launch – GC to give feedback, including Whitland Station improvements - b/f Feb meeting –

- i. **This is a combined plan to improve public transport ie roads/rail/buses.**
- ii. **There were no station improvement plans for Whitland as they were awaiting funding - GC to action letter to WAG.**
- ii. **Building and car parking issues at Whitland Station had been raised by CC Sue Allen to various bodies.**

11. Email protocol

- i. **DK reported that an email had been received from PCC Cllr David Simpson complaining about providing and passing on council information. This raised a question on how to use emails within HCC**
- ii. **All future emails should be addressed “Dear Councillors” to formalize correspondence on council business. Clerk to continue with existing procedure of saving e-mails with matters of record.**
- iii. **This protocol to be included in Standing orders – DK to action**
- iv. **The provision of Freedom of Information Act was discussed**

12. Zero Carbon Communities – carbon footprint issues

DK to seek funding for energy regeneration – GC to action form to CCC asap

13. Risk assessment – external audit annual requirement to be implemented - b/f January meeting – GC to circulate revised external audit example form to councillors for their perusal and comments

14. County Councillor's Report

- i. emergency scaffolding has been removed from the burned out derelict Grovenor hotel in Whitland**
- ii. Ongoing issue with zebra crossing in Whitland. Two children had been injured and it had been agreed to have a Pelican crossing**
- 14. iii. Allotments – There is county council land available in Whitland for this purpose and it was suggested a lease proforma should be drawn up for land to be used**
- iv. Freedom of Information – SA suggested a visit from CCC John Tilman to advise on our concerns**

15. Matters for discussion–

A letter had been received from the Bishop of St Mallteg churchyard who stated that work had not been started because of bad weather and will commence with tree chopping shortly. A volunteer is to do a survey of headstones. DK requested a copy of the Volunteers Insurance – EE to action. c/f May meeting

16. Date & time of next meeting – Wed 12 May 2010 – AGM