

**CYNGOR CYMUNED HENLLANFALLTEG  
HENLLANFALLTEG COMMUNITY COUNCIL**

MINUTES of AGM and Ordinary meeting held on **Wednesday 13 May 09** in the Millennium Hall, Llanfallteg commencing at **7.00 pm**

Present: Councillors Mr G Carpenter, Mr C Mortlock, Mr D King, Mrs E Edwards, County Councillor Sue Allen and one member of the public

1. **To appoint:**
  - a. **Chair** – Mr Gideon Carpenter
  - b. **Vice chair** – Mr Clive Mortlock
  - c. **Internal Auditor** – Mr Peter Icke
2. **Apologies for absence** - Mrs Penni Jones, Mr Myrddin Pynn
3. **Declarations of interest** - None
4. **To receive minutes of the last AGM** – Approved and signed on 16 July 2008
5. **To receive the Chairman’s report 2008/09** – Accepted and signed by the Chair
6. **To receive the financial report for 2008/09** – Accepted and signed by the Clerk
7. **To ratify nominations to:**
  - a. **Henllanfallteg Community Association** – Mr David King
  - b. **Llanfallteg Memorial Playing Field Association** – Mrs Christine Young

**Meeting ended at 7.15 pm and was followed by the Ordinary Meeting**

1. **Apologies for absence** – Mrs Penni Jones and Mr Myrddin Pynn
2. **Declarations of interest** - None
3. **Signing of new declarations for 2009/10** - Signed
4. **Confirmation of minutes dated 11 March and 8 April 2009** – Confirmed and signed by the Chair
5. **Matters Arising**
  - a. DK confirmed arrangements made for the Flag Day on 22 June 09
  - b. More LDP candidate sites had been found for the Community on the CCC website  
**GC to update his records and slides**
6. **Correspondence received**
  - a. **BDO Stoy Hayward external audit forms for 08/09** – Noted – **Clerk to action**
  - b. **One Voice Wales – membership details** – Membership declined
  - c. **CCC – Swansea & Carmarthen Bays Coastal Engineering Group** – Noted –  
**Passed to DK for review**
  - d. **Carmarthenshire Energy Agency – Funding & support to develop community based renewable energy schemes & combat climate change** – Clerk to contact to arrange a meeting

- 6e. **Welsh Assembly Government – Managing the safety of burial ground memorials -**  
Noted
- f. **Local Government Boundary Commission for Wales – ‘A Line in the Sand’  
newsletter -** Noted
7. **Finance – request for payment**
- a. **Allianz Insurance plc – renewal policy from 1 June 09 - £289.48 (increase of  
£19.92) –** Authorisation given and cheque signed
  - b. **CCC – Administration charges for Community Council elections on 1/5/08 for  
£119.51 –** Authorisation given and cheque signed
  - c. **Y Cardi Bach – Donation request –** Authorisation given for £50, cheque signed
  - d. **CCC – Traffic Calming Measures £925 (update of situation in item 10a)**
  - e. **Clerk’s salary & expenses –** Authorisation given and cheque signed to cover  
previous 6 months salary and expenses and unclaimed expenses for last year
  - f. **Letter of authorisation for clerk to transfer money from reserve to current a/c –**  
Authorisation given and letter signed by DK & GC
8. **Review of Clerk’s salary and expenses –** A 3% salary increase was agreed with effect  
from 1 April 09
9. **Planning**
- a. **W/20896 Tegfynydd Mill – full planning - conversion to full residential use and  
construction of domestic garage –** Concerns raised regarding -
    - i. The mass and elevation of the garage is dominant to the main dwelling
    - ii. There is no material specification on the drawings
    - iii. Materials & finish should be in keeping with the historical nature of the existing  
building.
 Objections were raised in principle that the size of the garage is out of keeping to the  
rural setting – **Clerk to action**
  - b. **W/20637 – Glasfryn, Cwmllyn Boeth – 1<sup>st</sup> floor pitched roof extension to  
provide additional bedroom and bathroom and detached pitched roof double  
garage – planning permission GRANTED -** Noted
  - c. **W/20843 - Parc yr Odin, Rhydywrach – small extension to incorporate shower  
& toilet facilities – GRANTED -** Noted
10. **Traffic Calming Measures –**
- a. It was agreed by all that a proportionate payment would be made for work  
completed by 31 May 09. Authorisation given. **Clerk to action.**
  - b. ‘Araf/Slow’ road signs – **DK to action grid references for signs covered up by  
resurfacing and not repainted**
11. **Sewerage Scheme –** Acknowledgement letter noted
12. **Right of Way –**
- a. DK reported that the bridle path was blocked by ‘White Gables’ and that the  
situation would be monitored before any further action taken. **DK to take  
photographs**
  - b. **Clerk to request a work programme for 09/10 from CCC Dan Pearce**
  - c. **Footpath 10/22 –** Permission to be sought from landowner regarding ROW being  
extended on other side of river. **DK to action**

13. **Highways –**
  - a. CM reported that some work had been made on the lay-by at Hireath Crossroads but not on the scale agreed with CCC. **Sue Allen to contact CCC Tony Thomas.**
14. **Matters outstanding from previous meetings**
  - a. **Lighting** – GC reported that the public consensus in Henllanfallteg West was to turn off 2 lights – **Clerk to action**
15. **Matters for discussion**
  - a. **LDP – discussion with County Councillor Sue Allen for the Whitland community** – Update given
  - b. **European Elections 4 June 09** – Date noted, no information received as yet.

**Meeting closed at 9.20pm.**